SUMMER 2016 DATES AND DEADLINES

ADVISING - ACADEMIC COURSE SELECTION

Continuing Students: Enrolled SPRING 2016

Advising Session: Monday, March 14 – Thursday, March 24

Advising By Appointment Only, During Posted Office Hours (Holidays Excluded): Monday, April 4 – Friday, April 29

Transfer/Re-Entry Undergraduates and First-time/Re-Entry Graduates

Advising By Appointment Only, During Posted Office Hours (Holidays Excluded): Monday, April 4 – Friday, April 29

Between Semesters (Holidays Excluded): Advising availability and procedures vary among programs. If advisors are not available, transfer and re-entry undergraduate students with less than 45 hours may go to Lee Hall 115 for assistance during this period.

Late Advising: All Students

Wednesday-Friday, June 1-3

SUMMER REGISTRATION via ULink

Registration for Students Enrolled Spring 2016:

Begins According to Assigned Appointment: Monday, March 21 (8:00 am)

Registration for Summer 2016 Applicants: Transfer and Re-Entry Undergraduates First-time and Re-Entry Graduates

Begins: Monday, April 4 (8:00 am)

Registration (ALL STUDENTS):

OFF: Monday, May 9 (NOON) – Thursday, May 12 (4:00 pm)
ON: Thursday, May 12 (4:01 pm) – Tuesday, May 17 (5:00 pm)
OFF: Tuesday, May 17 (5:01 pm) – Monday, May 23 (4:00 pm)
ON: Monday, May 23 (4:01 pm) – Wednesday, June 6 (8:59 pm)

Last Day To Pay Fees and Retain Class Schedule (see FEE POLICY):

Summer 2016 Registered students: Wednesday, May 18 (4:30 pm)

Warning: If fees are not paid by the May 18 deadline, the student’s schedule will be dropped and access to registration may be delayed. Students who register or re-register after May 18 will be charged a $50 Late Registration Fee.

ORIENTATION INFORMATION

For specific dates go to http://orientation.louisiana.edu

Office of Orientation: Phone: (337) 482-1391
email: orientation@louisiana.edu
SUMMER 2016 FEE POLICY

Please Read Carefully - Subject to Change

PAYMENT POLICY: Go to http://bursar.louisiana.edu

Students should read the fee policy for each semester or session to stay up-to-date on any changes.

Recipients of scholarships, assistantships, fellowships, National Guard, etc must have submitted all required paperwork for an automatic tuition deferment, well in advance of the deadlines stated below, to avoid the late fees and/or registration cancellation. Federal financial aid recipients (Pell Grant, Stafford Loans) must request a tuition deferment via ULink prior to the deadlines stated below.

All registered students are advised to check their Statement of Account via ULink to verify that your payment has been received and posted or a tuition deferment has been processed. In addition, students must periodically check their ULink Statement of Account throughout the semester/session. This will ensure that students will be aware of any changes that may occur.

- **MONDAY, APRIL 4** – STUDENTS MAY BEGIN PAYMENT OF TUITION/FEES AND ROOM/BOARD

- **WEDNESDAY, MAY 18 (4:30 PM)** - DEADLINE TO PAY TUITION/FEES AND RETAIN SCHEDULE:
  Students who pay tuition and fees by the deadline will avoid late fees and registration cancellation.

- **MONDAY, MAY 23 (3:00 PM)** - CLASSES DROPPED FOR NONPAYMENT OF FEES:
  Nonpay students will have their classes dropped. Students who register or re-register for classes after May 18 will be assessed a nonrefundable $50 Late Registration Fee; also, the deadline to pay tuition and fees is the first day of class (June 6, 4:30pm). 

- **MONDAY, MAY 23 (4:00 PM)** - $50 LATE REGISTRATION FEE (NON-REFUNDABLE):
  The nonrefundable $50 Late Registration Fee will be assessed for students who register (or re-register) for classes at this time. Full payment of fees will be due by the first class day, Monday, June 6. (First time international students will be exempt due to their late arrival.)

- **MONDAY, JUNE 6(4:30 PM)** – TUITION DEADLINE FOR STUDENTS WHO REGISTERED OR RE-REGISTERED FOR CLASSES AFTER MAY 18.

- **THURSDAY, JUNE 9 (4:30 PM)** – LAST DAY FOR PAYMENT OF ADDITIONAL FEES FOR ADDING CLASSES.

- **MONDAY, JUNE 13** – ENROLLMENT DEADLINE FOR TUITION & FEES PAYMENT PLAN.

- **TUESDAY, JUNE 14** – CLASSES WILL BE DROPPED FOR NONPAYMENT OF FEES:
  Students who are registered for classes at this time and fail to pay Tuition and Fees or fail to submit the required paperwork for a Tuition Deferment (Financial Aid, Scholarships, National Guard) or do not enroll in Tuition and Associated Fees Payment Plan, will have their classes dropped for non-payment. These students may not attend classes.

- **REINSTATEMENT: STUDENTS ALLOWED REINSTATEMENT AFTER THE PURGE, WILL BE ASSESSED A $100.00 NON-REFUNDABLE REINSTATEMENT FEE IN ADDITION TO THE NON-REFUNDABLE LATE REGISTRATION FEE ($50)**

  After the final purge, these students will have an opportunity to be reinstated if they go to the Student Cashier Center in Student Union, Room 135 and process a Tuition Deferment (approved through Financial Aid Office) or pay tuition in full.
Summer 2016 Session Calendar

Last Day to Apply for Degree (Summer 2015 Graduation) ............... Wednesday, April 13

Deadline to Pay Tuition/Fees and Retain Schedule (4:30 pm) .......... Wednesday, May 18

Student Classes Dropped for Nonpayment of Tuition/Fees ............... Monday, May 23

Session Begins ............................................................................... Wednesday, June 1

Late Advising/Registration ............................................................... Wednesday-Friday, June 1-3

Classes Begin ................................................................................... Wednesday, June 1

Schedule Adjustment Period ......................................................... Monday, June 6

Last Day to Drop A Class and Be Refunded ................................ Monday-Wednesday, June 6-8

First Day to Drop a Class and Receive a Grade of ‘W’ .................... Thursday, June 9

Note: There is no refund for dropping a class with a ‘W’ grade.

Reminder to Veterans: All paperwork should be submitted to the V. A. Office in Foster Hall by the end of June.

Last Day to Change a Course for Credit to Audit ......................... Tuesday, June 14

(See University Bulletin, Rules and Regulations, Registration as an Auditor)

Last Day to Drop/Resign from Special Courses
First 3-Week Short Course ......................................................... Thursday, June 16
First 4-Week Short Course ............................................................ Monday, June 20
Second 3-Week Short Course ..................................................... Thursday, July 14
Second 4-Week Short Course ..................................................... Monday, July 18

Last Day to Apply for Admission to Candidacy for Graduate Degree ........................................... Wednesday, June 29

Holiday: Independence Day ......................................................... Monday, July 4

Graduate Foreign Language Exams ............................................. Monday, July 11

Last Day to Drop a Class or Resign from the University for the Summer with a Grade of ‘W’ .......... Thursday, July 14

Dropping a class after this date is prohibited. There is no refund for dropping a class with a grade of ‘W’. Resigning after this date is prohibited. See Resignation Refund Policy.

Deadline to change a grade of ‘I’ earned in Spring/Summer Int/Summer 2016 will be November 3

Last Day for Submitting Final Copies of Theses or Dissertations .......... Friday, July 22
Last Day for Completing Written Examinations .......................... Friday, July 22
Last Day for Graduate Oral Exams .............................................. Friday, July 22
Last Day for Submitting Final Copy of Honors Thesis .................. Friday, July 22

Last Day of Classes ......................................................... Wednesday, July 27

Final Exams ................................................................................... Thursday-Friday, July 28-29

Last Day for Faculty to Submit Final Grades to Registrar’s Office .......... Monday, August 1

Session Ends .................................................................................. Friday, August 5

Commencement Exercises ......................................................... Friday, August 5
### Summer 2016 Resignation Refund Policy

A student who officially resigns from all courses after completing registration may obtain a fee refund according to the following schedule:

<table>
<thead>
<tr>
<th>Date of Resignation</th>
<th>Registration/Student Assessed Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Through First Class Day (June 6)</td>
<td>100%</td>
</tr>
<tr>
<td>Next Three Class Days (June 7-9)</td>
<td>90%</td>
</tr>
<tr>
<td>Next Seven Class Days (June 10-20)</td>
<td>50%</td>
</tr>
<tr>
<td>Next Eleven Class Days (June 21 – July 6)</td>
<td>25%</td>
</tr>
<tr>
<td>After July 6</td>
<td>0%</td>
</tr>
</tbody>
</table>

The percent refund of the student self-assessed fees does not include the student insurance fee. The percent refund of the student self-assessed fees will be awarded only upon surrender of the student’s ID card. The International Service Fee is non-refundable.

If the University cancels an ineligible student’s registration, then the student’s fee will be refunded according to the schedule above. The effective date of cancellation will determine which category of refund will apply. Refunds are usually mailed prior to mid-session.

**Non-refundable fees:** The $50 late registration fee, the $100 reinstatement fee, the $7.50 Initial Enrollment Fee, and Drop Fee(s).

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### FEE PAYMENT SCHEDULE FOR SUMMER 2016

**STATEMENT OF ACCOUNT:** Students may begin payment of tuition fees/room and board, Monday, April 4, 2016.

**ULink:** ulink.louisiana.edu.

**ACCEPTABLE PAYMENT METHODS:**

- [http://bursar.louisiana.edu](http://bursar.louisiana.edu)
- **Payments in person or by mail** can be made with personal checks, cashier’s checks, traveler’s checks, money order, or cash (do not mail cash).
- **Payments with Discover, MasterCard, Visa, or American Express.** We accept both credit and debit cards. Payments can be made via ULink, Online Payment Gateway. A fee is charged for each transaction.
- **Payments using E-checks or E-savings** can be made via ULink, Online Payment Gateway. A fee is charged for each transaction.

**DEADLINE TO PAY TUITION/FEES:** Thursday, May 18 (4:30 pm)

Recipients of scholarships, assistantships, fellowships, National Guard, etc must have submitted all required paperwork for an automatic tuition deferment, well in advance of the deadlines, to avoid the late fees and/or registration cancellation. Federal financial aid recipients (Pell Grant, Stafford Loans) must request a tuition deferment via ULink prior to May 18.

See the FEE POLICY for details regarding deadlines and assessment of late fees.

For students who registered (or re-registered) for classes after Thursday, May 18, full tuition and fees payment is due by Monday, JUNE 6 (4:30 pm).

**STUDENT CASHIER CENTER:** Student Union, Room 135 (Excluding Holidays)

- Monday and Thursday: 07:45 am – 04:30 pm
- Tuesday and Wednesday: 07:45 am – 11:30 am and 12:35 pm – 04:30 pm
- Friday: 07:45 am – 12:00 NOON
- Monday: Open During Lunch 11:30 am – 12:35 pm
- Thursday: Open During Lunch 11:30 am – 12:35 pm
PAYMENT OF FEES VIA ULINK

http://bursar.louisiana.edu

MASTERCARD, DISCOVER, VISA, AMERICAN EXPRESS CARDS (DEBIT OR CREDIT), AND ECHECK OR ESAVINGS

logon to ULink – Click on STUDENTS tab – Click on Statement of Account

PAYMENT BY MAIL: Students not receiving financial aid.

Self-paying students may pay by mail. Payment by mail can be made with personal checks, cashier’s checks, or money order. In order to meet the May 18 deadline, payment must be received by May 16, 2016.

Please do not send cash.
Mailed payments may be sent to the following address only:

University of Louisiana at Lafayette
Student Cashier Center
Box 44444
Lafayette, LA 70504-4444

LATE FEES (SEE FEE POLICY): ALL STUDENTS

- $50 LATE REGISTRATION FEE (NON-REFUNDABLE) is assessed for students who register after May 18, 2016.

- MONDAY, JUNE 13 – Deadline for enrollment in Tuition & Fees Payment Plan.

- $100 REINSTATEMENT FEE BEGINS JUNE 17 (NON-REFUNDABLE): In addition to the $50 Late Registration Fee, the $100 Reinstatement Fee will be assessed for the students who are reinstated after the 2nd purge for nonpayment of tuition/fees.

- LATE FEES ARE NON-REFUNDABLE.

STUDENT CASHIER CENTER, Student Union, Room 135 (Subject to Change)

<table>
<thead>
<tr>
<th>Days</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday-Thursday</td>
<td>June 1-2</td>
<td>7:45 am – 4:30 pm</td>
</tr>
<tr>
<td>Friday</td>
<td>June 3</td>
<td>7:45 am – NOON</td>
</tr>
<tr>
<td>Monday-Wednesday</td>
<td>June 6-8</td>
<td>7:45 am – 4:30 pm</td>
</tr>
</tbody>
</table>

NOTE: After the last day to drop classes with a grade of “W”, please allow 21 calendar days for removal of the DEBT HOLD(S) when paying in person with a check; or, allow 7 days when paying online through e-check or e-savings.

FINANCIAL AID, SCHOLARSHIP, & STIPEND RECIPIENTS: (Subject to Change)

A student who is participating in the direct deposit program and is eligible to receive a Balance Due to Student on Wednesday, May 18, 2016 will have funds made available on Monday, June 6, 2016.

STUDENTS NOT PARTICIPATING IN THE DIRECT DEPOSIT PROGRAM WILL HAVE THEIR BALANCE CHECKS MAILED TO THE LOCAL ADDRESS ON MONDAY, JUNE 6, 2016 (PLEASE VERIFY YOUR OFFICIAL ADDRESSES VIA ULINK). STUDENTS WITH A BALANCE DUE TO THE UNIVERSITY MUST PICK UP PROCEEDS ON A FIRST COME FIRST SERVED BASIS ACCORDING TO THE SCHEDULE BELOW:

<table>
<thead>
<tr>
<th>Student Cashier Center: Student Union, Room 135 (Subject to Change)</th>
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</thead>
<tbody>
<tr>
<td>Monday and Tuesday</td>
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<tr>
<td>June 6-7</td>
</tr>
<tr>
<td>7:45 am – 4:30 pm</td>
</tr>
</tbody>
</table>
ID CARDS – CAJUN CARD
(SUBJECT TO CHANGE)

A valid ID card is required of all students. New students must have a photo taken in the Cajun Card Office, 1st floor Vermilion. Continuing student’s ID’s are validated automatically upon payment of tuition.

| Regular Office Hours | Monday-Thursday 7:30 am – 5:00 pm | Friday 7:30 am – 12:30 pm |

PARKING PERMITS
(DATES/TIMES ARE SUBJECT TO CHANGE)
OLIVIER TOWER – 619 MCKINLEY SUITE 100
Website: http://park.louisiana.edu/

PARKING VIOLATIONS WILL BE ISSUED BEGINNING MONDAY, JUNE 6, 2016

RESIDENT STUDENT PARKING: See website – http://park.louisiana.edu/

New Resident Students, who are eligible to park on campus, must register their vehicle with the Parking and Transit Office, Olivier Hall, Room 100. Students must have a state vehicle registration certificate, a University Cajun Card, and the appropriate fee.

Returning Resident Students, who are eligible to park on campus, may register a vehicle and purchase a permit online by visiting the Parking and Transit website at http://park.louisiana.edu/

COMMUTING STUDENTS: Commuting students may park at Cajun Field or Bourgeois Hall (Zone 40). Parking permits are not required for these areas.

NIGHT PARKING PERMITS: Students enrolled in night classes, who wish to park on campus after 3:00 p.m., may register a vehicle and purchase a permit online by visiting the Parking and Transit website at http://park.louisiana.edu/

UL PARKING AND TRANSIT OFFICE HOURS:

<table>
<thead>
<tr>
<th>Monday-Thursday</th>
<th>7:30 am – 4:45 pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday</td>
<td>7:30 am – 12:15 pm</td>
</tr>
</tbody>
</table>

COMPLY WITH HOUSING REGULATIONS

http://housing.louisiana.edu/

Located in Buchanan Hall, 2nd Floor

Contact Information: phone (337) 482-6471 or email: oncampusliving@louisiana.edu

In compliance with the University of Louisiana system regulations, UL Lafayette requires all full-time (carrying 12 hours or more; 6 hours in a summer session) freshman students either live in on-campus housing or apply for and receive an exemption. Request for exemption must be made in the Housing Office, Buchanan Hall, 2nd Floor, thirty days prior to the start of the semester. Failure to comply with regulations may result in registration being canceled without refund of fees.

Arrangements for on-campus housing may be made in the Buchanan Hall, 2nd floor. The deadline for submitting a properly completed Residence Hall or Legacy Park application, $100.00 application fee, and $100.00 deposit will be as follows:

<table>
<thead>
<tr>
<th>Fall Semesters</th>
<th>May 15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring Semesters</td>
<td>November 15</td>
</tr>
<tr>
<td>Summer Sessions</td>
<td>March 15</td>
</tr>
</tbody>
</table>

Private rooms are available in residence halls for an additional charge. Various meal plans and payment plans are available. Late applications (those properly completed and received in the Housing Office after the deadline date) will be considered as long as space in residence halls is available. Processing time for late applications will be approximately three to five working days. Assignments are made on a first-to-apply and prepay, first-to-be-assigned basis so applications should be filed well in advance of the deadline.